

LOUISIANA AIRPORT MANAGERS AND ASSOCIATES

BYLAWS

- I. The name of the organization shall be: **Louisiana Airport Managers & Associates**
- II. The purpose of the organization shall be 'to promote aviation and airport interests, to provide a medium for discussion by its members, to provide proper legislation for aviation and airports, to advise and give consultants to its members when requested and to foster development of potential educational intern programs and scholarships'.
- III. The officers of the Association shall be: President, Vice President, Permanent Secretary and Permanent Treasurer.
 - A. The Board of Directors shall consist of five members: President, Vice President, Secretary, Treasurer, and one member-at-large appointed by the President. The President and Vice President shall hold office for two (2) years after their election with their terms to run from the dates between the Annual Meetings of the Association. Nominating shall be by open ballot distributed to the membership prior to an Annual Meeting of the Association. Only members in good standing will be allowed to submit nominations. Election will take place at the Annual Meeting by secret ballot.
 - B. Only Executive Members in good standing or a designated proxy in good standing shall have voting privileges. Secret ballot will continue to be utilized in the event of a tie.
 - C. To qualify for the office of President, a member in good standing must have at least five years in the Association. To qualify for the office of Vice President, a member in good standing must have at least three years in the Association.
- IV. The President shall preside at all meetings and direct the activities of the Association and shall fix regular meetings and call any special meetings deemed necessary, fixing the time and place for same, provided a fifteen (15) day notice is sent to the membership, stating the reason for the special meeting.
- V. In the absence of the President, the Vice President shall assume the full duties of the President. Any vacancy occurring among the Directors of this Association either by death, resignation, or otherwise, shall be filled by election for the unexpired term, with the exception of the member at large, at the next regular or special meeting of the Association.

- VI. The Secretary will be the repository of all records of the meetings of the Association.
- VII. The Treasurer shall be responsible for all monies received and expended.
- VIII. Membership: members shall consist of the following and may be admitted to the Association after proving eligibility to the Secretary and/or Treasurer:
- A. Executive Member: Open to persons employed as and exercising active responsibility of management, supervision, or administration of an airport, and shall have full voting rights. No airport shall have more than one voting member. An Executive Member who is the Chief Ex-Officio of more than one airport will have only one vote for the election of officers. In the absence of any Executive member, his/her designated representative shall have the right to vote in his/her place.
 - B. Associate Member: Any person involved in aviation and not qualifying in the Executive or Corporate category shall be eligible to become an Associate member.
 - C. Corporate Member: Any person, business or organization in a legitimate airport associated business such as airlines, consultants, vendors, suppliers, and fixed base operators are eligible for membership in this category. Any person other than the main contact person will be listed as Corporate Associate.
 - D. Executive Emeritus Member: Executive Emeritus Membership will be afforded those persons who have been Executive Members and through retirement are no longer affiliated with an airport. These members will not be assessed or otherwise obligated to pay any membership dues.
 - E. Student Member: Any student in an accredited aviation program attending a university or vocational-technical school shall be eligible to become a student member.
- IX. Executive Sessions: When the Association goes into Executive Session only Board Members, Executive Members, and anyone requested by the Board of Directors may be in attendance.
- X. Committees:
- A. Permanent: The President will appoint the following committees within 45 days (forty-five) after assuming office for a period not to exceed the term of office of President. Committee membership will consist of the President and ex-officios of all committees. Committees will consist of an

odd number of members not to exceed five (5) with the exception of the nominating committee.

1. *Membership Committee*
2. *Educational Committee* - Three \$1,000.00 scholarships shall be Awarded yearly to applicants attending an accredited Louisiana University or State Certified Vocational/Technical School. The Education Committee will have the flexibility to award depending on the qualifications of applicants.
3. *Legislation*
4. *Conference*
5. *Nominating* - Distribute forms for awards and elections. Prepare ballots for voting and assist in conducting the election process.
6. *Temporary Ad Hoc and Other* - the President shall have the right to appoint any other Committee(s) deemed appropriate.

XI. Dues: Annual dues are as follows:

- A. Air Carrier Executive Member - \$200.00
- B. General Aviation Executive Member - \$100.00
- C. Associate Member - \$25.00
- D. Corporate Member - \$200.00
- E. Student Member - \$10.00

XII. These by-laws can be changed or amended by the following methods:

- A. All proposed amendments shall be reviewed by the Board of Directors prior to introduction.
- B. An amendment can be introduced at any quarterly meeting and then acted upon at the next quarterly/regular meeting, or
- C. An amendment can be introduced and voted on at the same meeting provided that seventy-five (75) percent of the Executive membership is present, or

D. An amendment can be acted on at any quarterly/regular meeting provided that the membership is notified of the text of the amendment ten (10) days prior to the date of the meeting.

VIII. All meetings of the Association, which shall include one Annual Meeting, will be conducted by Robert's Rules of Order.

Adopted 5/26/01

(S)
Scott Gammel, President

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Jason Devillier, Secretary

MISSION STATEMENT

To provide a forum for the exchange of aviation management ideas, to ensure the promotion of both aviation and airport interests, to foster the development of educational programs and scholarships to students based in aviation related studies and/or programs within the State of Louisiana, and to provide a strong credible influence with the state legislative body on legislation concerning aviation and airports in Louisiana.